

# *Memorandum*

**Date:** April 25, 2023  
**To:** City Clerk  
**From:** Alexis Longstreet, Planning Dept.  
**Re:** Administrative Approvals  
**cc:** Shelli Reid, Planning Dept.

This is a list of City administrative approvals by the Planning Director from, April 18, 2023, through April 24, 2023:

**Administrative Amendment #23007** to Waterford Estates Commercial Park Use Permit #18004, was approved by the Planning Director on April 19, 2023, to change the total number of lots from 5 to 2 with 1 outlot and the deletion of note 21, on the northwest corner of N 98<sup>th</sup> and O Street.