

# *Memorandum*

**Date:** March 19, 2024  
**To:** City Clerk  
**From:** Clara McCully, Planning Dept.  
**Re:** Administrative Approvals  
**cc:** Shelli Reid, Planning Dept.

This is a list of City administrative approvals by the Planning Director from March 12, 2024, through March 18, 2024:

Administrative Amendment 24014 to Change of Zone 08057F, University Place Planned Use Development, was approved by the Planning Director on March 14, 2024, to reduce the required parking from one parking stall to zero parking stalls to allow space to be finished in the basement, generally located at 2720 North 48<sup>th</sup> Street.

Administrative Amendment 24019 to Change of Zone 2304, Central Park Offices and Apartments Planned Use Development, was approved by the Planning Director on March 15, 2024, to increase the allowed office space on Lot 1 from 9,000 square feet to 10,350 square feet, generally located at the southeast corner of South 40<sup>th</sup> Street and Normal Boulevard.