

# *Memorandum*

**Date:** February 28, 2024  
**To:** City Clerk  
**From:** Clara McCully, Planning Dept.  
**Re:** Administrative Approvals  
**cc:** Shelli Reid, Planning Dept.

This is a list of City administrative approvals by the Planning Director from February 20, 2024, through February 26, 2024:

Administrative Special Permit 24001 was approved by the Planning Director on February 16, 2024, to permit the operation of a temporary concrete paving plant until December 21, 2026, generally located at NW 56<sup>th</sup> Street and south of West O Street.

Administrative Amendment 24011 to rescind Special Permit 1815, was approved by the Planning Director on February 22, 2024, for reducing the required rear yard setback of 20 feet to an existing nonstandard single-family dwelling with a rear yard setback of 26.5 feet, due to a 1999 zoning ordinance amendment which reduced the required rear yard setback, located at 1845 Van Dorn Street.