

# *Memorandum*

**Date:** December 6, 2023  
**To:** City Clerk  
**From:** Clara McCully, Planning Dept.  
**Re:** Administrative Approvals  
**cc:** Shelli Reid, Planning Dept.

This is a list of City administrative approvals by the Planning Director from November 28, 2023, through December 4, 2023:

Administrative Amendment 23067, to Special Permit 15021 was approved by the Planning Director on December 1, 2023, to convert future Outlot G into Lot 3, Block 2 and to convert Lot 6, Block 3 into Outlot M for future development, generally located at South 56<sup>th</sup> Street and Trinitate Parkway.